

Terms of Reference and Appointments

Summary

This paper sets out the Board's terms of reference and invites the Board to appoint representatives as listed below.

Recommendations

1. Members are invited to note the **attached** Terms of Reference for the Board and to:
 - appoint a representative to the Urban Commission Steering Committee
 - appoint a social inclusion and equalities representative
 - appoint a representative on the European and international strategy group

Action

2. As agreed by the Board

Terms of Reference

1. The Improvement Board will have responsibility for LGA activity relating to the policy and lobbying role that supports local authorities in improving their performance; and relations with the central bodies contributing to their improvement.

In that regard it will:

- (i) provide strategic direction on behalf of the Association for the activities of the central bodies and work closely with Regional Improvement & Efficiency Partnerships;
 - (ii) provide strategic direction for LGA policy development in the areas of its responsibility, working in conjunction with its member task groups, and taking into account linkages with other policy areas where appropriate;
 - (iii) undertake either collectively or individually representational and lobbying activities on the improvement agenda on behalf of the LGA and be responsible collectively for the promulgation of policy through public statements in its area of responsibility;
 - (iv) contribute to the achievement of the Association's overall policy priorities and objectives, as identified in its business plan;
 - (v) agree and monitor the project plans of the member task groups in its area of responsibility; and commission new ones, with the agreement of the LGA Executive;
 - (vi) make an appropriate contribution to the income generation of the Association;
 - (vii) report significant new policy developments to the LGA Executive.
2. The Board may appoint members to relevant outside bodies in accordance with the guidance in the Political Conventions (paragraph 5 (i)).
 3. The Board will allocate responsibility for social inclusion and equalities issues within its areas of responsibility to one of its members, and may allocate responsibility for other particular areas within its responsibility to one or more of its members.

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Appointments

Along with all other Boards, the Improvement Board is asked to:

- appoint a representative to the Urban Commission Steering Committee. This position is currently vacant.
- appoint a member to lead on social inclusion and equalities issues. Cllr Edward Lord currently holds this brief.
- appoint a member to lead on the new European and international issues. Cllr David Parsons currently holds this brief with Cllr Peter Goldsworthy as his substitute.

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